Initial Thoughts from MuSE Program Managers

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Program managers have a major interest in:

- Process of guideline development (Topics 1-7)

- Promoting and ensuring buy-in and subsequent implementation of guideline recommendations (Topics 16-18)

Issue 1: Involvement is context dependent especially as related to Topics 1-3 of the checklist

- Organization undertaking guideline development
  - Government
    - - contracted out (arm's length approach but parameters within which to operate) or
    - - internal/ standing group (decision making)
  - Private

- Location/Resource Availability
  - High Resource setting
    - May be less involvement, where protective institutions/structures already exist
  - LMIC
    - Capacity building considerations, more involvement

Issue 2
Topic 7: Conflict of Interest?

- A transparent and documented approach to identifying, selecting, and assigning roles to guideline development group members will minimize potential conflicts of interest
    - E.g. undertaking a stakeholder analysis at onset of guideline development

- Such an approach will also dictate level of engagement

Question 1

The most important decision-making role for Program Managers is in determining the roles, tasks and relationships among the various groups to be involved in the guideline. (Topic 3 - Guideline Group Membership and Topic 4 - Establishing Guideline Group Processes)

a) strongly agree

b) agree

c) disagree

d) strongly disagree

Question 2

- Program manager participants should always be remunerated for their work on guideline development (Topic 7 – Conflicts of interest)

a) strongly agree

b) agree

c) disagree

d) strongly disagree

Step in GIN-McMaster Checklist	Policy Makers Involvement
1. Organization, budget, planning and training	Yes- Decision Making, Mandatory
2. Priority Setting	Yes- Decision Making, Mandatory
3. Guideline group membership	Yes- Decision Making, Mandatory
4. Establishing guideline group processes	Yes- Feedback/Advisory, mandatory
5. Identifying target audience and topic selection	Yes- Feedback/Advisory, mandator
6. Consumer and stakeholder involvement	Yes- Decision Making, Mandatory
7. Conflict-of-interest considerations	Yes- Feedback/Advisory, Mandatory
8. Question generation	Yes- Feedback/Advisory, Mandatory
9. Considering the importance of outcomes and interventions, values, preferences and utilities	Yes- Feedback/Advisory, Mandatory
10. Deciding what evidence to include and searching for evidence	Yes- Feedback/Advisory, Optional
11. Summarizing evidence and considering additional information	Yes- Feedback/Advisory, optional
12. Judging quality, strength or certainty of a body of evidence	Yes- Feedback/Advisory, Mandatory
13. Developing recommendations and determining their strength	Yes- Feedback/Advisory, optional
14. Wording of recommendations and of considerations of implementation, feasibility and equity	Yes- Feedback/Advisory, Optional
15. Reporting and peer review	Yes- Feedback/Advisory, Optional
16. Dissemination and implementation	Yes- Feedback/Advisory, Optional
17. Evaluation and use	Yes- Decision Making, Mandatory
18. Updating	Yes- Feedback/Advisory, Mandatory